

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
APRIL 9, 2025
REGULAR SESSION MEETING @ 6:30 PM
EXECUTIVE SESSION IF NECESSARY

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time:

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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BOARD PRESIDENT'S REPORT:

A. Welcome

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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C. March 12, 2025 - Approval of Minutes of Regular Mtg

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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D. Student Spotlights -

Caraline Kanniard - Nominated by Ms. Brooke Fair

I would like to recognize Caraline Kanniard for this month's Student Spotlight. Caraline started in our class in late November and she has been a friendly face ever since. She quickly picked up on the expectations and not long after being at Bradford, she became a true leader. Caraline has shown that when given a difficult task, she is willing to persevere and overcome the difficult situation. Caraline is an active participant in the classroom, a great helper, and a friend to anyone. I am very thankful that I

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have gotten the opportunity to teach such an aspiring student and watch her truly succeed within the school. It is a true honor to recognize Caraline Kanniard as this month's Student Spotlight. Great Job Caraline & Congratulations!

Hunter Shirk - Nominated by Mrs. Roberts

I am honored to nominate Hunter for this month's Student Spotlight. Hunter has consistently demonstrated qualities that make her an outstanding student and an exceptional role model for her peers. One of Hunter's most remarkable qualities is her unwavering kindness. She consistently goes out of her way to help others, whether it's offering assistance with classwork or encouraging classmates who may be struggling. Her compassion makes everyone feel valued. In addition to her kindness, Hunter works hard in the classroom. She approaches every task with focus and determination, always giving her best effort on all of her work. Hunter's drive to improve and challenge herself sets an excellent example for her peers, demonstrating that hard work leads to success. Hunter's positive attitude is infectious. She is always upbeat, bringing enthusiasm to every project and discussion. Her optimism helps maintain a productive and supportive classroom environment, and her energy motivates others to do their best. For these reasons, I believe Hunter is truly deserving of being recognized as this month's Student Spotlight. Her kindness, hard work, and positive attitude make her an invaluable member of our school community. Great Job Hunter & Congratulations!

Abigail Hamric - Nominated by Mrs. Osborne

I chose Abigail Hamric for this month's Student Spotlight. Abby is a member of the Sewing Club and is in theater. She is very creative and thinks outside of the box to find solutions to problems. Abby consistently does her best in all that she does in my geometry class. Although the geometry curriculum is inherently challenging, she is excelling. Abby's commitment to both her creative pursuits and academic success makes her an outstanding candidate for this recognition. Great Job Abigail & Congratulations!

Joey Wagener - Nominated by Mrs. Sneed

I would like to recognize sixth grader, Joey Wagener, as this month's Student Spotlight. Since the beginning of the school year, Joey has made tremendous strides in both work ethic and classroom participation. Over the past few weeks, Joey has shown remarkable improvement in turning in assignments, and his reading grade has improved tremendously. Additionally, Joey has opened up more in class, contributing valuable ideas, asking questions, and just participating in general conversation with his classmates and teachers. Joey's third quarter grades were the highest of his entire sixth grade career. He is working hard and setting a great example for his peers. Keep up the amazing work, Joey! Great Job Joey & Congratulations!

ADMINISTRATIVE REPORTS

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Christopher Barr, MS/HS Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director -
- E. Mrs. Maria Brewer, Upper Valley CC update -
- F. Mr. Joseph Hurst, Superintendent -
- G. Mrs. Carla Surber, Treasurer -

PUBLIC PARTICIPATION

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 15). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – March 2025
2. Check Register – March 2025
3. Then & Now certification of bills that were obligated by employees of the district:
 - Darke County Vacuums, Encumbered \$0, Payable \$64.99, Miller, S
 - Jostens, Inc, Encumbered \$0, Payable \$1,200.00, Estes, R
 - Meagan Walters, Encumbered \$0, Payable \$758.66, Walters, M
 - Upper Valley Career Center - Encumbered \$0, Payable \$1,772.39, Walters, M
 - M&M Automotive - Encumbered \$0, Payable \$514.89, Thompson, C
 - National FFA Organization - Encumbered \$259.00, Payable \$259.25, Walters, M
 - Walmart - Encumbered \$130.00, Payable \$1403.07, Skinner, M
 - 36 Skate Club - Encumbered \$0, Payable \$875.00, Barr, C
 - VPP - Encumbered \$0, Payable \$95.37, Thompson, C
 - Airgas USA, LLC - Encumbered \$400.00, Payable \$436.60, Miller, S
 - Western Ohio Athletic Conference - Encumbered \$0, Payable \$875.00, Thompson, C
 - Walmart.com - Encumbered \$0, Payable \$49.21, Canan, T
4. Recommend approval of Transfers and Advances for the month:
 - Transfer from 001 General Fund to 035 Severnence Fund the amount of \$65,000.00
5. Recommend approval of Temporary/Permanent appropriations for necessary amendment.
6. Recommend acceptance of a donation from Covington Eagles in the amount of \$1,300.00 to be used for a scholarship fund.
7. Recommend approval of the financial statement audit for the 6/30/2024 school year contingent on the final approval letter from the Ohio State Auditor's office.
8. Recommend acceptance of a donation in the amount of \$100.00 from Darrell & Cathy Gambill to be used for school lunches.
9. Recommend applying for the Rural Education Attachment Program Grant in the amount of \$41,736.00.
10. Recommend applying for the Early Childhood Education Preschool Grant based on enrollment, previously \$80,000.00.
11. Recommend applying for the Believe in Reading Grant, amount to be determined.
12. Recommend the reinstatement of the Bradford Exempted Village School District Accumulated Leave Plan (ALP), FKA VFP093 upon reinstatement a new plan number will be issued.

13. Recommend application for community eligibility provision subject to approval from the State of Ohio in order to offer free lunches to eligible students beginning in the 2025-2026 school year. The Board of Education will assure funding to the food service program should there be a shortfall as a result of this program implementation.
14. Recommend that Bradford Board of Education certify compliance with Title VI and students v. Harvard as a condition of receiving federal financial assistance as established through legal counsel and NEOLA.
15. Recommend approval for a petty cash fund of \$200.00 be given to the Drama Club to be used for their upcoming play taking place on April 12th at 7 pm & April 13th at 2 pm.

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:

- A. Resignations - Glen Etter - Bus Driver - Retiring on May 30, 2025
Chloe Thompson - Athletic Director/Transportation Supervisor -
Effective at the completion of 2024-2025 contract
Joseph Hurst - Superintendent - For the purposes of initiating
earned retirement benefits effective EOD July 31, 2025

B. Employment - Classified Personnel - One (1) Year Substitute Contract for the 2024-2025 school year:

Tiffany Hammaker - Substitute Educational Aide
Substitute Cafeteria
Beulah Jo Hunter - Substitute Van Driver
Substitute Cafeteria

C. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2024-2025 school year:

Trey Schmelzer - Volunteer Assistant Baseball Coach

- D. Employment - Certified Personnel - One (1) Year Substitute Contract for the 2024-2025 school year:

Susan Bargemann

- E. Employment - Administrative Personnel - Three (3) Year Contract - Joseph Hurst - Superintendent - Effective August 2, 2025 and ending on July 31, 2028.

- F. Reemployment - Certified Personnel - One (1) Year Contract for the 2025-2026 school year:

Cierra Bolin
Rob Dickerson
Brooke Fair
Angela Griffith
Conner Reed

- G. Reemployment - Certified Personnel - Three (3) Year Contract for the 2025-2026 school year:

Bethany Espich
Brandon Koverman
Victoria Schmitz

- H. Reemployment - Certified Personnel - Five (5) Year Contract for the 2025-2026 school year:

Brittney Clark
Jay Hall
Haley Lear
Lisa Osborne
Jessica Ridout
Jamie Sink
Shane Snyder
Megan Unthank

- I. Reemployment - Certified Personnel - One (1) Year Substitute Contract for the 2025-2026 school year:

Doug Albright
Susan Bargemann
Greg Baumie
Jeanne Buckley
Roger Collins
Courtney Condy
Tatyana Cotrell
David Eckert
Chris Farmer
Kiersten Finlay
Mark Groff
Amy Harshbarger
Beverly Hughes
Brittany Johns

William LeMaster
Mark Lynch
Danielle Marshal
Angela McClung
Johanna McGrath
Jacob Motz
Sharon Ropp
Josh Siedling
Candace Turner
Stacie Williams

J. Employment - Classified Personnel - One (1) Year Substitute Contract for the 2025-2026 school year:

Cathy Baker
- Substitute Educational Aide
- Substitute Secretary

Pam Hart
- Substitute Custodian

Tina Hill
- Substitute Custodian

Tina Landis
- Substitute Educational Aide
- Substitute Cafeteria

Amy Lavey
- Substitute Educational Aide

Doug Lavey
- Substitute Bus Driver

Austy Miller
- Substitute Custodian

Ross Miller
- Substitute Custodian

Skipp Miller
- Substitute Custodian

Mandy Parker
- Substitute Educational Aide
- Substitute Cafeteria

Jaden Penix
- Substitute Educational Aide
- Substitute Secretary

Johanna Pittenger
- Substitute Educational Aide
- Substitute Secretary

Manda Schaffer
- Substitute Bus Driver

Shon Schaffer
- Substitute Bus Driver

Tina Schmitz
- Substitute Bus Driver

Brian Schwieterman
- Substitute Bus Driver

Lori Seman
- Substitute Custodian

Elizabeth Shaw
- Substitute Educational Aide

Candice Skinner
- Substitute Educational Aide
- Substitute Cafeteria
- Substitute Custodian
- Substitute Secretary

Donald Selanders
- Substitute Van Driver

Candace Turner
- Substitute Educational Aide

Jim Wysong
- Substitute Custodian
- Substitute Lawn Care

Tiffany Hammaker
- Substitute Educational Aide
- Substitute Cafeteria

Beulahjo Hunter
- Substitute Custodian
- Substitute Cafeteria

Katelyn Gade
- Substitute Nurse

April Hall
- Substitute Nurse

Nicola Huff
- Substitute Nurse

Maggie Miller
- Substitute Educational Aide

2. Recommend approval of a contract with Frontline Education for subscription starting 7/1/2025 and ending on 6/30/2026 in the amount of \$3,692.74 for Absence & Substitute Management, unlimited usage for internal employees.
3. Recommend approval of opening an account with Home Depot.
4. Recommend approval of a contract with Hunter Consulting through the EPC for representing our school district for their Ohio Workers' Compensation and Unemployment Compensation programs for an estimated amount of \$8,776.72.
5. Recommend that the Board of Education hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.
6. Recommend approval of the following resolution:

WHEREAS, today's staff members mold our future citizens through their guidance and education, and

WHEREAS, today's staff members encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in large measure, upon the education your youth receive today, and

WHEREAS, staff members spend endless hours outside their classrooms preparing engaging lessons, evaluating progress, counseling and coaching students, performing community service, and supporting the instructional goals of the district, and

WHEREAS, our community recognizes that its staff members are providing quality educational services to our children.

NOW, THEREFORE, BE IT PROCLAIMED THAT the Bradford Exempted Village

School District Board of Education designates the week of May 5-9, 2025, as Staff Member Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Board of Education calls on the community to join with it in personally expressing appreciation to our staff members for a “job well done.” The board would like to express their appreciation with a small token of appreciation and/or food provided in the buildings during this week.

7. Superintendent recommends that upon successful completion of their high school work (credit and testing requirements as established by the Bradford Exempted Village School District Board of Education), the presented list of candidates from the Class of 2024 be recommended for graduation from Bradford High School on May 24, 2025.

Isabella Boyer	Dalton Branson
Lailah Brewer	Kaydee Brown
Owen Canan	Alexis Clark
Braeden Duff	Madelyn Guillozet
Katie Hamric	Zage Harleman
Avery Helman	Landon Helman
Jayston Hoop	Anthony Jessup
Kaylee Jones	Cheyenne Kenworthy
Daphne Lavey	Emma Lavey
TreyL Manuel	Auston Mendenhall
Shyann Mendenhall	Emily Miller
Alaenna Newton	Hayden Nicodemus
Ian Pitman	Kaylin Richard
Olivia Romeril	Izaiah Sherman
Maddie Sills	Elizabeth Skinner
Stephen Stewart	Levi Thobe
Griffin Trevino	John Troxel
James Weldy	Megan Wood

8. Recommend approval of an agreement between Edison Community College and Bradford Exempted Village School District for college credit plus for the 2025-2026 school year.
9. Recommend approval of an agreement between Sinclair Community College and Bradford Exempted Village School District for college credit plus for the 2025-2026 school year.
10. Recommend applying for the residual funding from the AES charging station grant initially approved 4/10/24 resolution number 030-2024
11. Recommend approval for an overnight stay for 12 FFA students and 1 chaperone to travel to the State FFA Convention in Columbus traveling with the Milton Union students on their bus, departing on May 1, 2025, and returning on May 2, 2025.

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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12. Recommend approval of hiring Raymond Clark for a one (1) year substitute bus driver contract for the 2025-2026 school year.

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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13. Recommend the modification of Jonathon Flora Construction contract in the amount of \$9,680.00 passed on January 8, 2025, Resolution No 012-2025. Contract is modified by an increase of \$1573.00 and a reduction of \$2,600.00 in change of scope of work for a total of \$8,653.00

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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SECOND/FINAL READING AND ADOPTION FOR THE FOLLOWING NEOLA POLICIES:

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Policies

po0131.1
po0171 Rescind
po1422.01 New
po2265 New
po2271
po2340
po2430.02
po2431
po2460
po5113
po5131 Rescind
po5136.01
po5223
po5330

po5350
po5460
po5610
po5751
po5780.01
po6151
po6460
po7421 New
po7440.01
po8142
po8452
po8500

AGs Approved by the Superintendent

ag2271
ag2340C
ag2460
ag5120
ag5330
ag5350
ag5360
ag5460D
ag8452

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 X (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of off security arrangements

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

ADJOURNMENT

Motion: _____ Second: _____

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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TIME: _____